

## Process of development and management of certification schemes

Tasks	Actors / Stakeholders					
	Program Manager / Project leader (SMK)	Expert	Supervisory committee	Board of Experts	Certification body	Dutch Council for Accreditation
Process request for development or expansion of certification scheme/criteria	✓			✓		
(Feasibility) Research	✓	✓				
Proposed composition of supervisory committee	✓					
Establish supervisory committee				✓		
Development/advice 1st draft criteria/scheme	✓	✓	✓			
Review of 1st draft criteria and advice from supervisory committee; indicate modifications	✓			✓		
Preparation of 2nd draft criteria, including decisions by the Board of Experts	✓	(✓)				
Public hearing for response to draft criteria	✓	(✓)			✓	
Make report of hearing + list of questions and answers; prepare 3rd draft criteria/scheme	✓					
Review hearing report + questions/answers; discuss adjustments to criteria	✓	(✓)		✓		
Establish final certification scheme/criteria				✓		
Publish certification scheme/criteria	✓					
Concluding license agreement with certification body	✓				✓	

### Process of audits

Tasks	Actors / Stakeholders					
	Program Manager / Project leader (SMK)	Expert	Supervisory committee	Board of Experts	Certification body	Dutch Council for Accreditation
Inspection and certification of products					✓	
Checking the establishment of criteria and management schemes according to ISO/IEC 17065	✓					✓
Supervising audits and issuing certificates					✓	✓